

TWO CREEKS COMMUNITY DEVELOPMENT DISTRICT
DISTRICT OFFICE • 2806 N. FIFTH STREET • UNIT 403 • ST AUGUSTINE, FL 32084
www.twocreeksccd.org

September 3, 2014

Board of Supervisors
Two Creeks Community
Development District

REVISED AGENDA

Dear Board Members:

The **Special** meeting of the Board of Supervisors of the Two Creeks Community Development District will be held on **Wednesday, September 11, 2014 at 6:00 p.m.** at the Courtyard by Marriott, located at 610 Wells Road (I-295 and US 17), Orange Park, Florida 32073. Following is the revised agenda for the meeting.

- 1. CALL TO ORDER/ROLL CALL**
- 2. AUDIENCE COMMENTS ON AGENDA ITEMS**
- 3. BUSINESS ADMINISTRATION**
 - A. Consideration of the Minutes of the Board of Supervisors' Regular Meeting held May 21, 2014 Tab 1
 - B. Ratification of Operation and Maintenance Expenditures for May 2014, June 2014 and July 2014..... Tab 2
- 4. STAFF REPORTS**
 - A. District Counsel
 - B. District Engineer
 - C. Austin Outdoor
 - D. Amenity Manager
 - E. District Manager
- 5. BUSINESS ITEMS**
 - A. Acceptance of Financial Report for Fiscal Year ending September 30, 2013 (under separate cover)
 - B. Discussion Regarding No Parking/Towing Policy Tab 3
 - C. **Consideration of Amenity Center Holiday Rental Policy (under separate cover)**
 - D. Consideration of Lake Management Contract Renewal Tab 4
 - E. Consideration of Fitness Equipment Preventative Maintenance Contract Renewal Tab 5
 - F. Consideration of ASG Contract Renewal Tab 6
 - G. **Consideration of Fiscal Year 2014/2015 Insurance Policy Quotes (under separate cover)**
 - H. Public Hearing on Fiscal Year 2014/2015 Final Budget
 - 1.) Consideration of Resolution 2014-08, Adopting the Fiscal Year 2014/2015 Final Budget Tab 7

- I. Consideration of Resolution 2014-09, Imposing Special Assessments and Certifying the Assessment Roll Tab 8
- J. Consideration of Resolution 2014-10, Setting the Date, Time and Location of the Regular Meetings..... Tab 9

- 6. **SUPERVISOR REQUESTS AND AUDIENCE COMMENTS**
- 7. **ADJOURNMENT**

I look forward to seeing you at the meeting. In the meantime, if you have any questions, please do not hesitate to contact me at (904) 436-6270.

Very truly yours,



Melissa Dobbins
Two Creeks Community
Development District

Cc: Jonathan Johnson, *Hopping Green & Sams, P.A.*
Wes Haber, *Hopping Green & Sams, P.A.*
D. Glynn Taylor, *Taylor & White*

TWO CREEKS ROOM AT THE AMENITY CENTER: RENTAL POLICIES

Residents and Non-Resident Users may reserve the Two Creeks Room through the Amenity Services Group (District Representative) office for various meetings, classes, events, etc. for a maximum of five (5) hours per event. The five (5) hour limitation can only be exceeded upon specific authorization from the Board. Patrons may not reserve the Two Creeks Room more than four (4) times in any twelve (12) month period. The maximum number of persons attending any event shall not exceed twenty-five (25) persons. Reservation of the Two Creeks Room is on a first come, first serve basis and is subject to approval by the District Representative. Upon application for use of the Two Creeks Room, the District Representative will determine if a paid attendant will be necessary. If an attendant is necessary, the party requesting the Two Creeks Room will be required to pay the costs associated with the attendant. The Two Creeks Room will not be available for use on the following days:

December 24th
December 31st
Easter Sunday
Memorial Day
Thanksgiving Day

December 25th
January 1st
July 4th
Labor Day

The Amenity Room is not available for rentals during Memorial Day Weekend, Labor Day Weekend or any other weekend on which a federal holiday falls on either a Monday or Friday.