

# TWO CREEKS FACILITY PAVILION RENTAL FORM

## Pavilion Rental Application

Name of Applicant: \_\_\_\_\_ Today's Date: \_\_\_\_\_

Street Address: \_\_\_\_\_

Daytime Phone: \_\_\_\_\_

Intended Use: \_\_\_\_\_ Estimated Attendance \_\_\_\_\_

Date of Event: \_\_\_\_\_ Time (4hr max.) \_\_\_\_\_ to \_\_\_\_\_

I agree to indemnify and hold harmless the Two Creeks Community Development, and their agents, supervisors, officers, directors, employees, and staff from any and all liability, claims, actions, suits, or demands by any person, corporation, or other entity, for liability, claims, actions, suits, or demands by any person, corporation, or other entity for injuries, death, property damage of any nature arising out of or in connection with the use of the Amenities. Nothing herein shall constitute or be construed as a waiver of the District's sovereign immunity granted pursuant to Section 768.28, Fla. Stat.

**I have read, understand, and agree to abide by all policies and rules of the District governing the Amenities.** Failure to adhere to the District's policies and rules may result in the suspension or termination of any privileges to use the facility. I also understand that I am financially responsible for any damages caused by me, my family members, and my guests. If requested, I will obtain an event insurance policy naming the Two Creeks Community Development District, and their agents, supervisors, officers, directors, employees, and staff as additional insured.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

### Please initial by each:

1. \_\_\_\_\_ There is a maximum capacity of 15 persons for the Pavilion. Patrons must inform their guests that once the scheduled party is completed, all guests are requested to exit.
2. \_\_\_\_\_ The four (4) hour maximum time limit includes setup and cleanup time. Please schedule accordingly.
3. \_\_\_\_\_ The four (4) hour maximum time limit applies to all guests in attendance. Guests are required to sign in (Party Sign In Sheet). Standard guest policy applies outside scheduled reservation.
4. \_\_\_\_\_ Any rental going later than 5:00 pm will incur an additional \$15 an hour charge. No events are to go later than 9:00 pm at this time.
5. \_\_\_\_\_ Use of the Kitchen facilities (refrigerator, microwave.) in the Rental Room **is for private rental use only**.
6. \_\_\_\_\_ Additional fees may be assessed if the clean up is incomplete or if event is not kept within the identified times or if there is any damage to the Facilities.

Circle - Yes or No Are there any outside vendors being hired for your event? If yes, please furnish the Management Office with the proper Certificate of Insurance naming the Two Creeks District as additionally insured.

7. \_\_\_\_\_ Will you be serving alcohol at your event? \_\_\_\_\_ YES \_\_\_\_\_ NO. If yes, please note that approval from the District Manager or Board of Supervisors **MUST** be obtained and if approved, additional event liability insurance coverage in the amount of One Million Dollars (\$1,000,000.00) is required per the Two Creeks CDD Policies. Evidence of such coverage must be provided to the District Office prior to the event.

8. \_\_\_\_\_ **I have read and understand the Amenity Center Rental Policies**

Fee Amount: \$ \_\_\_\_\_

Check # \_\_\_\_\_

Deposit Amount: \$ \_\_\_\_\_

Check # \_\_\_\_\_

Received By: \_\_\_\_\_

Date: \_\_\_\_\_

Refund Request Date: \_\_\_\_\_

Updated: May 31, 2016